**HC Board Meeting Agenda: Sunday, May 27th, 2018**

* **9:00 - Call to Order:**
* Motion to open meeting made by: Keith Seconded by: Sagan
* Open with singing a Polecat: Destin recommended Sweet and Lovely
* Review and Approval of April minutes: Motion made by: Armando Seconded by: Destin
* **In attendance: Jordan was absent, Clay attended by phone. Everyone else was present**
* **9:15 - Chapter Updates**
* **Financial Summary**
* Current Balance *(5/26/18)*: $3276.33
* Recent and anticipated expenditures:
	+ Vera House Donation (5/25/18) $1,000
	+ Annual Insurance (overdue) $581
	+ Lodge rent for 1st quarter (overdue) $420
	+ Lodge rent for 2nd quarter (due 6/30) $420
	+ 2018 Spring Convention Hotel (paid) $1,150
	+ Music purchases (paid) $107
	+ T-shirt registration (upcoming) $XXX

***Action Item:*** Dave L. will complete the T-shirt purchase by the June 1st deadline.

* Balance after anticipated expenditures
	+ $1850
* Outstanding dues
	+ $80 (Through May 2018)
* Anticipated dues by end of 2nd quarter (amount we will have come in by 6.30 here)
	+ $160 (assumes 100% payment)
* Anticipated available balance by 6.30.18
	+ $2090
* Dues summary: Total members 3+ months in arrears (as of 5.26) **4**
* **Membership Summary (as of 5/26/18)**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| TYPE | ACTIVE | LAPSED | FORMER | PENDING |
| **Regular Membership** | **15** | **0** | **0** | **2** |
| **Senior Membership** | **1** | **0** | **0** | **0** |
| **Youth Membership (Under 26) in their First Year** | **3** | **0** | **0** | **0** |
| **Youth Membership (Under 26) not in their First Year** | **19** | **5** | **7** | **1** |
| **Total** | **38** | **5** | **7** | **3** |

* Current members not in good standing 5 (according to Treasurer’s Dues Log)
* Previous month’s new members: 1 (Nate Schultz)
* April ‘18’s attendance: 75%
* Attendance concerns: 0
* Leave of Absences (As of May 20): 0

 (12 members approaching renewal / 5 members past or within 2 weeks of renewal)

* **9:30 - Old Business** *(Reports including recommendations require a different board member to make a motion, have a ‘2nd’, and are then discussed and brought to a vote. Following the approval of recommendations, the Secretary will clarify any resulting action items and who is responsible for these.)*
* **Chapter financial review:** Dave Melonson
	+ *Projected annual budget (as a baseline using 2018 for 2019)*
	+ *Discussion on use of donations for individual members
	“Account 350 vs 360”*

“All other receipts may be used only for the purposes stated in the chapter bylaws and may not

in any way be used to benefit any chapter member”

* + *Ideas for 100% dues being up to date by June 30th.*
		- *double fear based motivation*
	+ *Requests for spending*
* **Membership renewals update:** Clay Monson
* **Collegiate Away and Distance Member policy updates:** Clay Monson and Destin Furcinito

**Tabled until June board meeting.**

* **Crosscheck of Board Handbook sections - Tabled until June board meeting.**
* **10:00 - New Business** *(Reports including recommendations require a different board member to make a motion, have a ‘2nd’, are then discussed and brought to a vote. Following the approval of recommendations, the Secretary will clarify any resulting action items and who is responsible for these.)*
* **Future Meeting date discussion**

We will have a calendar check at the end of each meeting to see what dates are available for the next meeting.9

* **Member-At-Large monthly update: Review of survey questions**

Destin updated the board about the survey questions. Will update the survey and redistribute the survey to the general membership after Orlando.

***Action Item:*** Destin and Jordan will work on new surveys based on a Trimester time setting and have a review for next month’s meeting.

* **10:15 - Directors and President’s Update**

Dave L. updated the board on the Vera House donation, the upcoming district send off show, and debuted the new shirts we will wear and have available for order designed by Sagan.

Dave stepped out to take a call from Pete C. from Harmony Katz about the show next week.

* **10:30 - Review of meeting**
	+ Secretary review: Main discussion points, action items, determination of public/private
	+ Review proposed June agenda Items (All things Orlando)
	+ June meeting date: Thursday, June 14th @ 7pm (location TBD)
* **Close with singing a tag: Tag chosen was *Shadow of your Smile***

* **Motion to adjourn: Made by Sagan, seconded by Armando and Destin**